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Middle Tennessee Chapter,
 Association of Certified Fraud Examiners in Cooperation with
 The Community Foundation of Middle Tennessee
 Presents

Internal Controls and Fraud: Understanding Employee Embezzlement in the Workplace

January 21, 2010
 8:00 a.m. – 4:30 p.m.

**Location: TN Room, William R. Snodgrass – TN Tower
 312 Rosa L. Parks Ave, Nashville, TN
 8 Hrs. CPE, NASBA approved**

The Middle Tennessee Chapter of the Association of Certified Fraud Examiners desires to reach out to the community and provide educational opportunities to organizations about the massive impact that fraud has on businesses and agencies.

“Sad as it may seem, fraud will always take place wherever there is opportunity. The feeding frenzy of fraud will not abate unless fraud prevention is embraced and instituted at all levels of a company, especially in the executive suite,” explains Martin Beigelman, CFE, Director of Financial Integrity for Microsoft Corporation

Part 01 of the Training session will give a general overview of Fraud including the root causes of fraud, protecting your organization and employees, identifying “at risk” employees, and problem areas.

JOSEPH R. DERVAES, CFE, ACFE Fellow, CIA

Joe retired after 42.5 years of federal, state, and local government audit service on July 31, 2006. At his retirement, he was the Audit Manager for Special Investigations at the Washington State Auditor’s Office where he was responsible for managing the agency’s Fraud Program. He specialized in employee embezzlement fraud within all state agencies (170) and local governments (2,400) in the state of Washington. He monitored all fraud audits throughout the state and participated in the investigation of over 730 cases involving losses of over \$13 million during his 20-year tenure in this position.

Joe received his Bachelor of Science Degree from the University of Tampa (Florida) in 1963 with majors in both accounting and business administration. He completed graduate studies at Air University, Maxwell Air Force Base, Alabama, in Comptrollership (1975) and Military Science (1977). He is a Certified Fraud Examiner (CFE), a Certified Internal Auditor (CIA), and a retired U.S. Air Force Lieutenant Colonel. His audit experience includes 20 years with the Air Force Audit Agency and 22.5 years with the Washington State Auditor’s Office.

Joe was one of 62 CFEs whose fraud case study was published in a 2007 ACFE book entitled *Fraud Casebook: Lessons from the Bad Side of Business*. Joe was also one of 42 CFEs whose fraud case study was published in a companion 2009 ACFE book entitled *Computer Fraud Casebook: The Bytes that Bite!*

Joe is also the founding and current President of the Pacific Northwest Chapter of the Association of Certified Fraud Examiners (Seattle area) where he is a frequent speaker at Chapter fraud seminars and conferences.

Scheduled Sessions

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| Part 01 8:00 am 10:00 am | Understanding General Fraud Concepts The trusted employee; Segregation of duties; Causes of fraud; Brief checklist to identify “at risk” employees; The system of internal control; Major problems; Four troublesome internal control areas for fraud; Fraud/high risk decision process (auditor or manager mindset) |
| Part 02 10:00 am 12:30 pm | Understanding Cash Receipting Fraud Schemes Skimming; Money laundering activities; Lapping scheme; Accounts receivable fraud schemes |
| Part 03 1:30 pm 3:30 pm | Understanding Disbursement and Accounts Payable Fraud Schemes Analysis of five disbursement fraud case studies; Checking accounts and imprest funds; Bank account reconciliation; Other disbursement areas; Employees issue pre-numbered checks to cash, to their personal business |
| Part 04 3:30 pm 4:30 pm | Understanding Payroll Fraud Schemes Payroll fraud concepts; Payroll fraud statistics; The fraud perpetrators; The five most common payroll schemes |

Registration Information:

This Training is **FREE** to all Interested Professionals. Lunch is on your own.

This training always has a waiting list, so please make sure you sign up as soon as possible. If you sign up and are unable to attend, please make sure you cancel your reservation, so someone else can attend. Otherwise, you may not be allowed to attend our other future Free Day Training events.

If you plan to attend, please submit your registration on-line:

http://www.surveymonkey.com/s.aspx?sm=WcqkMzPNiv1ValSWBYOP4g_3d_3d

If you have any difficulties contact Bethany.Dorris@tn.gov or Britt.Wood@tn.gov

Preregistration is required due to limited space. It also helps facilitate accurate CPE reporting, and allow us to accurately order refreshments.